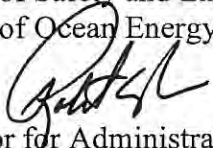




United States Department of the Interior
BUREAU OF SAFETY AND ENVIRONMENTAL ENFORCEMENT
WASHINGTON, DC 20240-0001
JUN 26 2012

Memorandum

To: Director, Bureau of Safety and Environmental Enforcement
Director, Bureau of Ocean Energy Management

From: Robert E. Brown 
Associate Director for Administration

Subject: Environmental Management System Scope and Policy Statements

Executive Orders (EO) 13423 and 13514 directed the Department of the Interior (DOI) to develop their own Environmental Management System (EMS) as well as each Bureau. In accordance with DOI's guidance, the Bureau of Safety and Environmental Enforcement (BSEE) and the Bureau of Ocean Energy Management (BOEM) have developed a single EMS that encompasses the assets and business activities controlled by each Bureau. This is a unique situation where one EMS covers two Bureaus. This joint EMS stems from both Bureaus occupying the same facilities and affecting the environment simultaneously, i.e., utility consumption, waste disposal, and data center usage.

In order to represent both Bureaus at a departmental level, the Associate Director for Administration serves as the BSEE Senior Sustainability Officer, charged with implementing, maintaining, and improving an EMS capable of meeting the EOs. The BSEE EMS Coordinator is responsible for developing, executing, and reporting of BSEE and BOEM EMS.

Attached are the EMS scope and policy and commitment statements designed to show that BSEE and BOEM share a single EMS that covers all assets and functions controlled by both bureaus. BSEE will take the lead for all aspects of the EMS due to administrative control of the majority of the EMS functions. These statements describe the commitment of both Bureaus to control environmental impacts through EMS. If the EMS scope and policy statements meet your approval, please sign the attachment.

If you have any questions or need assistance, contact Brandon Synan, BSEE EMS Coordinator at 703-787-1819.

**Bureau of Safety and Environmental Enforcement
and
Bureau of Ocean Energy Management

Environmental Management System**

Scope: The Bureau of Safety and Environmental Enforcement (BSEE) and the Bureau of Ocean Energy Management (BOEM) actively partner in a single and comprehensive Environmental Management System (EMS). The BSEE and BOEM EMS form a part of the Department of the Interior (DOI) EMS. BSEE and BOEM actively participate in the DOI EMS by engaging in Sustainability Council meetings, internal audits, EMS Cross Functional Team meetings, and data calls. The procedures defined within the BSEE and BOEM EMS comply with DOI EMS requirements and support implementation of Executive Order 13423 and 13514. The EMS program is a framework that assists BSEE and BOEM in achieving their environmental goals through consistent controls of their operations.

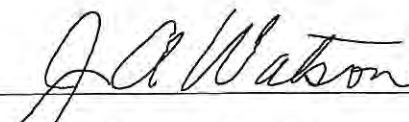
The scope of the BSEE and BOEM EMS includes all employees, contractors, and visitors in BSEE and BOEM facilities. Activities, processes, and services of the EMS are limited to administrative and managerial activities performed at BSEE and BOEM leased facilities and includes all Bureau leased vehicles. The elements of the activities, processes, and services further define the scope of the EMS and are maintained in the BSEE and BOEM Aspects and Impacts Inventory.

Policy and Commitment: The EMS of BSEE and BOEM minimizes environmental impacts through planning, operation, and management of activities, as defined in the scope of the EMS.

BSEE and BOEM are responsible for:

- Complying with applicable Federal, State, and local legal environmental requirements;
- Developing policies and operations that improve environmental performance and sustainability.
- Monitoring the implementation of policies to ensure that operations conform to EMS standards.
- Demonstrating continual improvement in environmental performance by actively considering pollution prevention, resource conservation, source reduction, and sustainability approaches in our activities.
- Promoting awareness of applicable environmental requirements on the part of all persons performing BSEE and BOEM operations by providing training to employees and requiring contractors to demonstrate that their employees have been sufficiently trained.

This scope and policy and commitment statement will be made available to the public through each Bureau's external website.


James A. Watson, BSEE Director


Tommy P. Beaudreau, BOEM Director